



Meeting Minutes

Date:

3/6/2025

Time:

2:50 PM – 4:00 PM

Facilitator:

Shannon Thomas, PTA President

In Attendance:

Allison Grigel | Larissa Quirk
Matt Lunger | Moniquea Gomez
Amy O'Neill | Samantha Walker
Christina Heard | Saige Flemming
Lisa Denton | Ryan Dougorito
Alexandra Rossi | Aimee Hammer
Jenny Henderson | Kelli Binder
Shannon Thomas | Teresa Woodhull
Alicia Marsicovetere | Ashley Palubinski
Jenn Powers | Marycate Brickey
Autumn Oertli | Teresa Woodhull
Lisa Denton | James Surrey
John Althen |

Approval of Minutes:

The minutes were discussed from the February meeting and were approved with no questions.

- ★ Allison Grigel made a motion to approve
- ★ Samantha Walker seconded the motion
- ★ March's meeting minutes will be approved at the April meeting scheduled for 4/3/25

PTA Board

Shannon Thomas – President
Kelli Binder – President Elect
Larissa Quirk – Treasurer
Majken Berglund – Secretary



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PTA Mission Statement

The Mission of the Prospect Valley PTA is to support our PV families, teachers, and staff and to help nurture a strong community that promotes connection, inclusion, and fun.

Welcome & Intros

Attendees introduced themselves and listed how many kids are currently at PV.

Robert's Rules Reminders: Meeting Process Review

Below is a list of relevant key terms, if needed:

| Key Term | Description |
|------------|--|
| Motion | <p>A formal proposal to put a topic to vote beginning with two different phrases from two different PTA members.</p> <p>Motions begin with the following phrase: "I move that..."</p> <p>Motions progress with the following phrase by a member who agrees with a motion: "I second the motion" or "I second"</p> |
| Discussion | <p>Every member is given a chance to communicate their views on the motion topic one after the other.</p> <p>Discussion Rules:</p> <ol style="list-style-type: none"> I. Listen respectfully, without interrupting II. Listen actively and with an ear to understanding others' views III. Criticize ideas, not each other |
| Votes | <p>All votes will be conducted electronically via email after the close of a meeting.</p> <p>Note: A 2/3 majority is required to pass a vote.</p> |

Below is the Robert's Rules process for the PV PTA:

- A member makes a motion
- Another member who agrees seconds the motion
- The Board calls for discussion and invites open discussions on every topic
- An electronic voting form is sent after the meeting



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★ A 2/3 majority is required to pass a motion

President's Report – Shannon Thomas

- I. Shannon reported on March activities and thanked some volunteers who headed the effort(s).
 - ★ Prospector Post
 - ❖ **Hillary & Postal Team** – Thank you for this experience
 - ★ Carnival
 - ❖ **Becca & Carnival Team** – What an event! We had over 450 bracelets handed out that evening. Another successful community event
 - ★ March Load the Lounge
 - ❖ **Moniquea** – Thanks for coordinating such a thoughtful effort for PV staff
 - ★ School Supply Kits
 - ❖ **Shannon** – More details will be coming in April
 - ★ Soccer Goals
 - ❖ **Shannon** – They are being assembled during the week of March 10th
 - ★ Grade Level Field Trip
 - ❖ **Allison** – Thank you for initiating and getting our teachers excited about their field trips
 - ★ PTA Convention
 - ❖ **Shannon** – Larissa & Majken will be attending at the end of April
- II. Calling all volunteers! Please reach out to Theresa Woodall or Shannon Thomas if you are interested in the following:
 - ★ President Elect for the 2025-2026 school year
 - ★ Two shadows for Corporate Sponsorship Chair for Spring 2025 - Hillary & Aimee would like shadows in place by April
 - ★ Hospitality chair (1)
 - ★ Membership chair (1)
 - ★ Fun Run committee (the more the merrier)
- III. Committee Chairs – are you coming back? Please let Teresa Woodhull know so we can plan for next year
- IV. Teacher Spotlight
 - ★ **Alexandra Rossi** - 4th Grade
Alex came from a family of teachers. She fell in love with teaching after watching her mother teach Russian. She loved the interaction that the student and teacher have with one another.



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Alex runs basketball camps at Gold Crown and has done so for the past 12 years. She loves to cook, travel and used to breed golden retrievers.

This is her 20th year teaching. She has taught 3rd through 6th grade. She has coached basketball and tennis at the high school level.

She loves being a mom and spending time with her little ones. Loves being a teacher and really is excited to be at PV!

Question: When are the Gold Crown camps? During the summer and there are multiple weeks and times. They also provide enrichment camps as well.

V. Art Installation

- ★ **Aimee Hammer & Jenny Henderson**
- ★ Aimee & Jenny explained the vision, process, involvement from students, install, volunteer needs & reveal.
- ★ [Here is the slidedeck](#) for review.
- ★ Please reach out to Aimee or Jenny if you want to assist with hanging the birds on wire

Treasurer's Report

- I. Treasurer's Report
 - ★ **Larissa** – Provided a budget update. We are still missing one corporate donation from the Fun Run. Please refer to the attached budget for details
- II. February funds request to purchase stools for each grade level was passed.

Principal's Report

- I. CMAS Testing will start the second week in April. The window was shortened this year to three weeks so the staff and students will need to be very efficient with testing. Social Studies will be added for the 4th graders.
- II. Hiring season is here. There will be some positions being filled and details to be provided.
- III. Matt provided an update for the Safety and Security event(s) for 4th and 5th graders & parents:
 - ★ March 13th is the student event where 4th and 5th graders will have assemblies during specials time
 - ★ March 13th is the parent event in the library at 5:30 PM



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Committee Reports

- I. **Carnival** – Becca Higgins - N/A
- II. **Accountability** – Laura Mattox & Kristin Hume: N/A
- III. **Connection Team (DEI)/Membership** – Madelaine DeVan: N/A
- IV. **Prospector Post** – Hillary Joseph: N/A
- V. **Directory** – Katia Dougherty: N/A
- VI. **Fun Run** – N/A
- VII. **Spelling Bee** – Rachel Trauner: N/A
- VIII. **Special Persons Day** – Allison Windes - N/A
- IX. **Room Chair** – Allison Grigel: N/A
- X. **Teacher/Staff Liaison** – Allison Grigel: N/A
- XI. **Community & Family Engagement** – Theresa Woodhull & Lisa Denton: N/A
- XII. **Social** – Kim Davis: N/A
- XIII. **Hospitality** – Marycate Brickey & Kim St. Martin: N/A
- XIV. **Load the Lounge** – Moniquea Gomez: N/A
- XV. **Movie Night** – Samantha Walker: N/A
- XVI. **Landscape** – Christina Heard et al: N/A
- XVII. **Bike/Walk to School** – Emily Daniels & Jessi Streeleman: N/A
- XVIII. **Yearbook** – N/A
- XIX. **Advocacy** – Ashley Palubinski: N/A
- XX. **Volunteer** – Teresa Woodhull: Who is returning to their chair positions next year? Please reach out and let us know. Teresa walked through the open positions that were listed earlier. She also detailed out the importance of volunteering and what it takes to make a PTA at our school run



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smoothly. She asked that everyone think of who could fill these roles and follow up with her or with that individual.

- XXI. **Science Fair** – Laurie Mattox & Alexandra Rossi - Applications are due March 10th.
- XXII. **Dance** – Samantha Walker: N/A
- XXIII. **Nominating** – N/A
- XXIV. **Corporate Sponsorship** – Hillary Joseph: N/A
- XXV. **Skate City** – Shannon Thomas: N/A
- XXVI. **PV Showcase** – Alicia Marsicovetere & Michele Ames - The PV Showcase is coming up on April 24th. Alicia detailed out what each specials teacher will be doing at the event.

Art will have artwork throughout the school for each student and a piece in her artroom for viewing. In addition, the art installation will be displayed that evening in the library.

Music will hold a drum session that families can sign up for and participate.

Gym will have bowling available for families in the gym.

STEM will have robots in the library. 5th graders will help to show how the robots work.

Science fair will be throughout the school. They are asking for families to label and bring in tables for use. Also, if you would like to help sew patches on labcoats and iron them, please reach out to Alicia or Michele to help out.

- (XVII). **After School Enrichment** – N/A
- XXVIII. **Battle of the Books** – Annie Bonati / Jill Ketchum / Allison Windes / Amy O'Neill: Amy detailed out the upcoming BOTB dates.
 - 5th Grade: The Chapter Champions won with a tie for second with the Epic Readers & Power Puff Girls
 - 4th Grade: April 2nd
 - 3rd Grade: April 1st
 - 2nd Grade: March 31

New Business

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N/A

Dates to remember in March:

- ★ March 11 - Connections Meeting 6:00 PM
- ★ March 13 - Safety & Security Parent Meeting 5:30 PM
- ★ March 17-24 - Spring Break / Teacher Work Day
NO SCHOOL

Dates to remember in April:

- ★ April 3 - PTA Meeting 5:30 PM
- ★ April 8- Connections Meeting 6:00 Library
- ★ April 18 - PV Day of Service
- ★ April 24 - PV Showcase

NOTE: The next Accountability has been moved to May.

Next meeting

April 2, 2025 | 5:30 - 6:30 PM in the library