



Meeting Minutes

Date:

5/1/2025

Time:

2:50 PM – 4:00 PM

Facilitator:

Shannon Thomas, PTA President – we love you!

In Attendance:

Shannon Thomas | Kim Davis | Marycate Brickey
Andy Schrant | Moniquea Gomez | Kim Davis
Anna Freeman | Samantha Walker | Allison Grigel
Sarah Schalliol-Hodge | Ashley Palubinski
Kelli Binder | Madelaine DeVan | Kim St. Martin
Emily Farley | Lindsay Keller | Kelly Bryant
Alicia Marsi Covetere | Brianna Aguayo
Ashley Palubinski | Majken Berglund
Larissa Quick | Hillary Joseph | Jenny Henderson
Brianna Aguayo | Clare Eisinger | Natalie Fehn
Katia Dougherty | Meagan Terry

Approval of Minutes:

The minutes were discussed from the March meeting and were approved with no questions.

- ★ Ashley Palubinski made a motion to approve
- ★ Allison Grigel seconded the motion
- ★ May's meeting minutes will be approved at the August meeting, schedule TBD

PTA Board

Shannon Thomas – President
Kelli Binder – President Elect
Larissa Quirk – Treasurer
Majken Berglund – Secretary

PTA Mission Statement



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The Mission of the Prospect Valley PTA is to support our PV families, teachers, and staff and to help nurture a strong community that promotes connection, inclusion, and fun.

Welcome & Intros

Attendees introduced themselves and listed how many kids are currently at PV.

Robert's Rules Reminders: Meeting Process Review

Below is a list of relevant key terms, if needed:

Key Term	Description
Motion	<p>A formal proposal to put a topic to vote beginning with two different phrases from two different PTA members.</p> <p>Motions begin with the following phrase: "I move that..."</p> <p>Motions progress with the following phrase by a member who agrees with a motion: "I second the motion" or "I second"</p>
Discussion	<p>Every member is given a chance to communicate their views on the motion topic one after the other.</p> <p>Discussion Rules:</p> <ol style="list-style-type: none"> I. Listen respectfully, without interrupting II. Listen actively and with an ear to understanding others' views III. Criticize ideas, not each other
Votes	<p>All votes will be conducted electronically via email after the close of a meeting.</p> <p>Note: A 2/3 majority is required to pass a vote.</p>

Below is the Robert's Rules process for the PV PTA:

- A member Makes a motion
- Another member who agrees seconds the motion
- The Board calls for discussion and invites open discussions on every topic
- An electronic voting form is sent after the meeting
 - ★ A 2/3 majority is required to pass a motion

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President's Report – Shannon Thomas

- I. Shannon reported out on March activities and thanked some volunteers who headed the effort(s).
 - ✦ April's Load the Lounge has the best participation all year
 - ❖ **Moniquea & Samantha** – Thanks for all you do
 - ✦ Showcase was amazing. We served over 420 meals. A parent highlighted that the bowling in the gym was a highlight.
 - ❖ **Alicia & Michele** – You did an incredible job – thanks to all who helped

- II. Calling all volunteers! Please reach out to the PTA email if interested in the following:
 - ✦ Two shadows for Corporate Sponsorship Chair for spring 2025
 - ❖ Hillary explained last meeting that this committee kicks off in April. One volunteer is needed to handle merch and swag, and another is needed to handle flyers that go into Monday folders and other similar tasks. Hillary highlighted that this committee does not require specific work hours – the work for this can be done outside of school/normal business hours
 - ❖ Amy shared that this committee raised over \$18,000 for the PTA this year. That is impactful – please consider this flexible volunteer opportunity
 - ✦ A volunteer for a President Elect for the 2026-2027 school year – No one slated for nominations today so we will wait until someone comes forward for that position. We will vote on it then
 - ✦ Author's Visit – this role works with the librarian

- III. Shannon discussed a school supply kit option for the 2025-2026 school year: We chose a company that uses the brands requested by PV. The link has been shared so check the Flash and the Facebook page. This is not mandatory or a fundraiser, it is just a convenient option for families that choose to partake. Orders will end in July.

- IV. Shannon stated that the grade-level field trips have occurred or are happening soon.
 - ✦ Kinder – Botanic Gardens
 - ✦ First – Planetarium
 - ✦ Second – Dogman movie and a pizza lunch



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- ✦ Third – Golden History Museum
- ✦ Fourth – STEM Day at Coors Field
- ✦ Fifth – Denver Audubon Society

- V. Shannon applied for the PTA Canva account, and it is NOW live! If you need an invite, let us know.
- VI. Shannon said that summer playdates are being scheduled, and dates will be shared on the Facebook page.
- VII. The Volunteer Appreciation event took place, honoring Jeanette and Michelle. Thanks for all you do! Shannon shared that Jeanette has served PV for 11 years – field day, art shows, carnivals, the dances, etc. Her kindness is infectious. Jeanette said that It is the best to be here at PV. Thanks to all the volunteers. **PV wouldn't be PV without your efforts.** Bravo to Shannon, who was an amazing PTA President this year. You all are so loved.

Treasurer's Report

- I. Current status:
 - We are waiting on some grade-level field trip expenses that have yet to come through
- II. Expenses line item update:
 - No material changes

Principal's Report

- I. Andy discussed several new hires and replacements were announced for the next school year:
 - **Mrs. Mattox** is leaving PV to take a FACS teaching position at Creighton Middle School. Our new 1st grade teacher will be **Briana Lukich**. Laurey has been at PV for years, and she will be dearly missed
 - We are adding a math intervention position which will be connected to our .5 GT position, since **Krista Tatum** is leaving to focus full-time on her other job. **Jacqueline Roberts** will be our new GT/intervention teacher. We will hopefully hire our new 5th-grade teacher in a couple of days
 - As already mentioned, our SELS, **Saige Fleming**, is moving to North Carolina, so our new Social Emotional Learning Specialist will be **Jessica Riley**, coming from Falcon Bluffs Elementary
 - We will be hiring two new TRAILS teachers. We have one hired and will hopefully find the second one in a couple of weeks. I will announce both, once they're both hired. This is due to **Ms. Stirling** and **Ms. Kauffman** taking jobs in other districts



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- II. Andy encouraged all families to come to the Accountability Meeting on 5/15 at 5:30pm. The agenda is an open forum. Please tell us how you feel. Data from the recent community survey will be shared.

Committee Reports

- I. **Carnival** – Becca Higgins: N/A
- II. **Accountability** – Laura Mattox & Kristin Hume: N/A
Connection Team (DEI)/Membership – Madelaine DeVan: N/A
- III. **Prospector Post** – Hillary Joseph: N/A
- IV. **Directory** – Katia Dougherty: N/A
- V. **Fun Run** – N/A
- VI. **Spelling Bee** – Rachel Trauner: N/A
- VII. **Special Persons Day** – N/A
- VIII. **Room Chair** – Allison Grigel: N/A
- IX. **Teacher/Staff Liaison** – Allison Grigel: N/A
- X. **Community & Family Engagement** – Theresa Woodhull & Lisa Denton: N/A
- XI. **Social** – Kim Davis: N/A
- XII. **Hospitality** – Marycate Brickey: We have 600 popsicles freezing for Field Day.
- XIII. **Load the Lounge** – Moniquea Gomez: N/A
- XIV. **Movie Night** – Samantha Walker: N/A
- XV. **Landscape** – Christina Heard et al: N/A
- XVI. **Move to School** – Emily Daniels & Jessi Streelman: This event is May 7th.
- XVII. **Yearbook** – N/A



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- XVIII. **Advocacy** – Ashley Palubinski:
- XIX. **Volunteer** – Teresa Woodhull: N/A
- XX. **Science Fair** – N/A
- XXI. **Dance** – Samantha Walker: N/A
- XXII. **Nominating** – N/A
- XXIII. **Corporate Sponsorship** – Hillary Joseph: N/A
- XXIV. **Skate City** – Shannon Thomas: N/A
- XXV. **PV Showcase** – Alicia Marsicovetere: Thanks to all who helped!
- XXVI. **After School Enrichment** – N/A
- XXVII. **Battle of the Books** – Amy O'Neill: N/A
- XXVIII. **Continuation** – Samantha Walker: We are plugging along; the books are ready to go to print this week. Samantha is finishing the run of show and then that can go to print. The setup will depend on weather – maybe it can be done the day before.
- XXIX. **Teacher Appreciation Week** – Moniqua Reef Gomez & Samantha Walker: They have such fun planned:
- 53 doors will be decorated
 - Taco bars
 - Breakfast
 - Massages
 - Fieldtrip to play pickleball
 - Popcorn bars
 - Coffee carts
- XXX. **Door Décor** – Moniqua Reef Gomez: This is the fourth year for door decorations! Room parents will send out some details. Come help us do 53 doors!

New Business

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N/A

Dates to remember in May:

- ★ 5/7 – Move to School
- ★ 5/9 – Field Day
- ★ 5/13: Connections
- ★ 5/15: Accountability Meeting
- ★ 5/23: Last day of school – 12:05pm release

Dates to remember in June:

Next meeting

Next year, y'all. 😊