

# PV PTA MEETING MINUTES

## DECEMBER & JANUARY DATES TO REMEMBER:

- ★ 12/11: Kindergarten Interest Night @ 6:30
- ★ 12/22 - 1/6: Winter break (NO SCHOOL)
- ★ 1/8: PTA Meeting @2:50
- ★ 1/19: MLK Day (NO SCHOOL)
- ★ 1/20: Accountability Meeting @5:00
- ★ 1/21: Spelling Bee
- ★ 1/28: Skate City @5:00 - 8:00

12/04/25 | 2:50 PM - 4:00 PM | 16 ATTENDEES

## PTA BOARD

**President:** Kelli Binder

**President Elect:**  
Samantha Walker

**Treasurer:** Larissa Quirk

**Secretary:** Majken Berglund

## NOV. MINUTES

**Motion to Approve:**

Alicia

**Seconded by:**

Kristina

**Note:** December's minutes will be approved at the January meeting.

## MISSION

The Mission of the Prospect Valley PTA is to support our PV families, teachers, and staff and to help nurture a strong community that promotes connection, inclusion, and fun.

## NOVEMBER EVENTS:

**Veteran's Day Celebration** had a great turnout of veterans at the flagpole. The kids got to interview the attendees. We donated 269 stockings & wrote 362 holiday cards as part of a citywide initiative. Whgt a meaningful experience!

**Special Person's Day** was reportedly one of the best ever this year!

## WE SAY THANK YOU TO:

ALL VOLUNTEERS & STAFF

ALL COMMITTEE MEMBERS & VOLUNTEERS

## STAFF SPOTLIGHT:

**Rachel Vanderwall:** A secondary TRAILS teacher who is working towards a Masters in Special Ed & is passionate about neurodiverse learners.

**Briana Lukich:** First year 1<sup>st</sup> grade teacher (at PV). Briana has taught for 3 years, graduated from Columbine and loves snowboarding.

## UPDATES:

**TEACHERS:** Use your funds by the end of February. Ask Alison if there are questions. Thank you - the PTA Board

# TREASURER'S REPORT

## BUDGET UPDATES:

- **Current Cash:** \$133,432
- **Budget:** (\$86,450)
- **Total Projected Cash:** \$46,972 through June, 2026

## OTHER UPDATES:

- **Fun Run:** Expenses decreased due to prize returns
- **Directory:** Expenses paid for (printing)
- Approximately \$5,000 collected across multiple budget lines
- **Proposed District Budget Cuts:**
  - PTA cannot fund staff positions directly
  - However, PTA can fund other general budget items to indirectly relieve staff budget pressure
  - A budget line item for this purpose already exists (label TBD)

## FUNDS REQUESTS

- **Board Request: \$6,500**
  - \$5,000 for grades K-5<sup>th</sup> and \$500 for TRAILS for an extra field trip
  - Teachers asked for funds in December (not January) to better support planning for the rest of the year
  - The request will be sent out for a vote

## UPDATES

### Coffee Chats makeover:

- Andy would like to reintroduce coffee chats with families and use “principal’s priority” funds for refreshments
- Parent suggestions: Alternate mornings and afternoons so more families can attend. Also, provide a light agenda so parents can prepare questions

## NOTES

N/A

# PRESIDENT'S REPORT

## VOLUNTEER COORDINATOR UPDATES: KELLY B.

- **Committee restructuring underway:** consolidating ~55 committees into fewer team-based groups to reduce volunteer burden, improve continuity, and simplify onboarding
- **Goal:** increase volunteer participation and make expectations clear

## OPEN DISCUSSION:

- N/A

## PARENT QUESTIONS

N/A

## ACTION ITEMS

N/A

## UPDATES

**Accountability Meeting:** January 20<sup>th</sup>, at 5:30 pm. This is when we will discuss budget cuts.

## DECEMBER DATES:

- ★ **12/4:** PTA meeting @2:50 PM
- ★ **12/11:** Kinder Interest Night @6:30 PM
- ★ **12/22 - 1/6:** Winter Break (NO SCHOOL)

# PRINCIPAL'S REPORT

## BUDGET RESTRICTIONS:

- This is the first year PV will need to cut its budget since Andy has been principal
- District-wide requirement; every school is undergoing reductions
- 88% of the school's annual budget is spent on personnel, leaving little flexibility
- Andy will gather feedback from staff and teams in January (weeks 2-3); the district will send a community survey regarding what should be prioritized/cut

## COFFEE CHATS USING PRINCIPAL'S PRIORITY FUNDS:

Andy asked for feedback from you all about revamping these events:

- Morning vs afternoon?
- Indoors (library) vs outdoors (flagpole)?
- Should there be an agenda or just open Q&A?
- What treats would be appealing?

Andy's current plan:

- Begin one per month starting in January
- Alternate times each month
- Likely on Fridays, held in the library

## LANDSCAPING:

- Clean-Up Day: November 14 (final cleanup before winter)

## BATTLE OF THE BOOKS:

- **Expanding to Grades 2-5 this year**
- Volunteer support confirmed for Grades 2-4; more info in the Flash
- Fourth grade has already begun promoting participation

## SHADOWS NEEDED:

★ N/A

# COMMITTEE REPORTS

## SPECIAL PERSON'S DAY:

The PTA is moving from 55+ individual committees to a team-based structure to:

- Reduce volunteer burnout
- Make it easier to get involved
- Improve continuity year over year

What parents asked for (and we heard):

- Clear SOPs / timelines / best practices
- Better support for shadows
- Less “reinventing the wheel”

What's coming next:

- Team leads + co-leads
- Documented expectations
- Preferred vendor lists
- Clear time commitments

**Note:** This will roll out gradually, with full implementation targeted for next school year

## SPECIAL PERSON'S DAY:

- So successful that families reported this was their favorite year attending

## ADVOCACY: N/A

## COMMUNITY & FAMILY ENGAGEMENT: N/A

- If families need support, contact [Stef.fight@gmail.com](mailto:Stef.fight@gmail.com) or the PV PTA email

## LANDSCAPING: N/A

## BATTLE OF THE BOOKS: N/A

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- Volunteer support confirmed for Grades 2-4; more info in the Flash
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## SHADOWS NEEDED:

★ N/A