



Meeting Minutes

Date:

12/5/2024

Time:

2:50 PM – 4:00 PM

Facilitator:

Shannon Thomas, PTA President

In Attendance:

Allison Grigel | Allison Windes
Andy Schrant | Krista Johnson
Brittany Lacy | Alicia Marsi Covetere
Theresa W. | Moniquea Gomez
Christina Heard | Kristi Reindl
Kelly Bryant | George Bryant
Natalie Fehn | Ryan Quirk
Samantha Walker | Majken Berglund
Adam Meyer | Kelli Binder
Shannon Thomas

Approval of Minutes:

The minutes were discussed from the October meeting and were approved with no questions.

- ★ Allison Grigel made a motion to approve
- ★ Samantha Walker seconded the motion
- ★ December's meeting minutes will be approved at the December meeting scheduled for 1/9/24

PTA Board

Shannon Thomas – President
Kelli Binder – President Elect
Larissa Quirk – Treasurer
Majken Berglund – Secretary

PTA Mission Statement

The Mission of the Prospect Valley PTA is to support our PV families, teachers, and staff and to help nurture a strong community that promotes connection, inclusion, and fun.

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Welcome & Intros

The 2024-2025 board members and attendees introduced themselves. Attendees introduced themselves and listed how many kids are currently at PV.

Robert's Rules Reminders: Meeting Process Review

Below is a list of relevant key terms, if needed:

Key Term	Description
Motion	<p>A formal proposal to put a topic to vote beginning with two different phrases from two different PTA members.</p> <p>Motions begin with the following phrase: "I move that..."</p> <p>Motions progress with the following phrase by a member who agrees with a motion: "I second the motion" or "I second"</p>
Discussion	<p>Every member is given a chance to communicate their views on the motion topic one after the other.</p> <p>Discussion Rules:</p> <ol style="list-style-type: none">I. Listen respectfully, without interruptingII. Listen actively and with an ear to understanding others' viewsIII. Criticize ideas, not each other
Votes	<p>All votes will be conducted electronically via email after the close of a meeting.</p> <p>Note: A $\frac{2}{3}$ majority is required to pass a vote.</p>

Below is the Robert's Rules process for the PV PTA:

- A member Makes a motion
- Another member who agrees seconds the motion
- The Board calls for discussion and invites open discussions on every topic
- An electronic voting form is sent after the meeting
 - ✪ A 2/3 majority is required to pass a motion

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President's Report – Shannon Thomas

- I. Shannon reported out on some November activities and thanked some volunteers who headed the effort(s).
 - ★ The Veterans Day Celebration (stocking drive) allowed us to donate 168 stockings to Buckley Space Force. The Gazette published an article about the stocking drive (see link on the PTA FB page).
 - ❖ **Jessica DiCroce** – Thanks for all that you do
 - ★ The Corporate Sponsorship committee brought in a SME from Clarity College Savings Strategies to provide a talk on wealth management and college plans
 - ★ **Hillary Joseph & Aimee Dixon** – Thanks for putting this event together
 - ★ The Middle School Conversation Night went extremely well – It was a packed house!
 - ★ **Kim Davis & Shannon Thomas** – Thanks for helping us all think ahead
 - ★ The Special Person's Day committee put on one awesome event!
 - ★ **Allison Windes** – Thanks for all of your hard work to connect our kids with their favorite people and thank you all volunteers
 - ★ PTA Closet update - We have been given permission to use the upper closet. Larissa will bring in storage shelves so we should be able to maximize the space.
 - ★ **Allison Grigel** – Thanks for driving this effort
- II. Teacher Spotlight
 - ★ **Krista Johnson** – This marks her second year teaching first grade at PV. Prior to PV she taught at Willmore Davis for 12 years. Krista boasts 21 years in education teaching between first and second grade, some of which was spent in Chicago. In addition to teaching, Krista has a certification in yoga therapy, which she provides to JeffCo's teachers (and students). Krista is a Boulder native who loves her students, reading, and her two dogs. Lastly, she would like everyone to know that she is a Broncos and Buffs fan!
 - ★ **Brittany Lacy** – This marks her first year teaching second grade at PV. Prior to this year she moonlighted as a substitute teacher for three years and felt a calling to be a PV staff



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member full time. Teaching is Brittany's second career – before subbing, and being a mom to 3 kiddos, she worked in the sports and film industry.

Treasurer's Report – Budget Update

- I. Expenses line item update: After reconciling November's financial activity our present cash difference is \$23,400.

Principal's Report

- I. Andy explained that he is trying to get law enforcement to do a parent night and an assembly around internet safety. He is waiting for a reply from a contact who works for Homeland Security, The event will take place mid-January, he thinks.

Committee Reports

- I. **Carnival** – Becca Higgins: N/A
- II. **Accountability** – Laura Mattox & Kristin Hume: N/A
- III. **Connection Team (DEI)/Membership** – Madelaine DeVan: N/A
- IV. **Directory** – Katia Dougherty: N/A
- V. **Fun Run** – Allison and Sarah: Allison put together this fun video, which is posted on the PTA FB page. The Golden Shoe trophy goes to **Mrs. Mattox** and since **Mrs. Dougherty** was a close second, she was invited too. Highlights include:



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- 400 prizes
- Orbeez with the staff on 10/31

Shannon: This is such a huge fundraiser for us. Thanks to all the kids (and their families). We determined that we had 457 donations (405 donated at least \$25, which was the qualifier for the Orbeez event) – that prize helped boost that bottom number a lot.

- VI. **Special Persons Day** – Allison Windes: Thanks to all who volunteered! We had over 500 individuals show up to take part in this long-standing PV tradition. It was a great day.
- VII. **Room Chair** – Allison Grigel: N/A
- VIII. **Teacher/Staff Liaison** – Allison Grigel: N/A
- IX. **Community & Family Engagement** – N/A
- X. **Social** – Kim Davis: N/A
- XI. **Load the Lounge** – Moniquea Reef: N/A
- XII. **Movie Night** – Samantha Walker: N/A
- XIII. **Landscape** – Christina: The gratitude tree had a great turnout. The garden club will start 3/6 and will be held on Thursdays. We are making a needs list and have been granted \$200 thus far for tools. We want to do a showcase in the spring, tied in with planning the outdoor classroom – Earth day is what we are thinking. We are working on a proposal for a drip system, so stay tuned.
- XIV. **Bike/Walk to School** – Emily Daniels & Jessi Streeleman: N/A
- XV. **Yearbook** – N/A
- XVI. **Advocacy** – Ashley Palubinski: N/A
- XVII. **Volunteer** – N/A
- XVIII. **Science Fair** – N/A
- XIX. **Dance** – Samantha Walker: N/A
- XX. **Nominating** – Theresa Woodhull: The biggest need at present is three individuals to volunteer as a nominating committee to interview a new Pres Elect. We will also start looking at who needs a shadow for this and next year.



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- XXI. **Corporate Sponsorship** – Hillary Joseph & Aimee Dixon: N/A
- XXII. **Skate City** – Shannon Thomas: This year the first hour will be for younger kids and those with sensory needs. The latter time will be open to all.
- XXIII. **PV Showcase** – N/A
- XXIV. **After School Enrichment** – N/A
- XXV. **Battle of the Books** – This event for second-fourth grades is upon us, so expect a sign-up sheet soon. Each group has three kiddos in it. See the dates by grade below:
 - 2nd Grade – 3/31
 - 3rd Grade – 4/1
 - 4th Grade – 4/2

New Business

- I. The Tower Gardens for Mr. McConnell have arrived. They look great!
- II. Shannon and Kelli introduced an Advisory board proposal:
 - Kelli explained that she was approached by someone at Steven's, and was asked for mentorship around the Fun Run to share best practices with neighboring schools. Kelli would love to give back to our schools, especially those who have more students in need. Our PTA can talk about what this advisory would look like but she think it would be a great service. Let's brainstorm.

Parent comment: I have another kid at a different school that doesn't raise more than \$15k through the Fun Run and they are pre-k through 8th grade.

Parent ?: Does Steven's have a strong PTA?

- Kelli: Historically I don' think so, but they have had successes over the last few in gaining momentum in their PTA membership.
- ★ Allison: I will bring it to the Fun Run committee and report back

- III. Shannon proposes a grade level field trip again this year:
 - Shannon explained that last year the PTA proposed a school-wide field trip and it was grade-specific. Shannon and the board are seeking thoughts on whether to do it again. (e.g.,



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4th grade went to the Arvada Center and 3rd attended Dino Ridge, etc). It is a nice way to spread funds across the school.

Parent ? : Do we provide the whole field trip for free?

- Shannon: Yes
- Andy read a staff member's comment about her 4th grade field trip last year: The \$1k last year was great. We watched a play and had a meet and greet with the cast and then participated in classes.

Parent comment: Anywhere where there can be a no-cost experience opportunity is great.

Shannon: We asked for volunteers last year to help brainstorm field trips, make calls, etc. We will need that support this year as well.

Dates to remember in December:

- ★ 12/10 – Connections team meeting
- ★ 12/20 – Classroom parties
- ★ 12/23 – Winter break

Dates to remember in January:

- ★ 1/6 – Teacher Workday; No school
- ★ 1/14 – Connects team meeting
- ★ 1/20 – MLK Day; No school
- ★ 1/23 – Spelling Bee
- ★ 1/28 – Skate City
- ★ 1/30 – Accountability Meeting

Next meeting

9 January 2024 | 2:50 – 4:00 at PV